



### APPLICATION FOR ANNUAL OVERNIGHT PARKING PERMIT

Permits are valid from January 1 – December 31<sup>st</sup> of the year issued  
\$75.00 **non-refundable** fee for each permit (prorated to \$37.50 on July 1)  
Fee for renewals submitted by November 30<sup>th</sup> - \$45.00 / By December 31<sup>st</sup> - \$60.00

Name: \_\_\_\_\_ Phone: (    ) \_\_\_\_\_

Address: \_\_\_\_\_ Unit # \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Type of dwelling unit (i.e. single family residence, duplex, apartment): \_\_\_\_\_

Total number of cars at this address: \_\_\_\_\_ Size of garage: (1 car, 2 car, etc.): \_\_\_\_\_

Number of cars parked in the garage: \_\_\_\_\_ Number of cars parked in the carport: \_\_\_\_\_

Number of cars parked in the driveway: \_\_\_\_\_ Number of cars parked in parking spaces: \_\_\_\_\_

VEHICLE TO BE PARKED ON STREET: License Plate #: \_\_\_\_\_ State: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_

List all other vehicles that park at this address: (must be included or permit will be denied)

License Plate # / State	Make	Model	Year

#### REQUIREMENTS:

- All vehicles have current CA registration/tabs and are registered to the above San Dimas address. Exceptions: Local Area Students, (school ID and current class curriculum), Company Vehicle, (letter from employer on company letterhead), In-Home Health Care Provider, (letter from employer on company letterhead)
- **Copy of current registration for ALL vehicles listed on application is required**
- Permits are only issued to motorized passenger vehicles. Commercial vehicles and RVs are ineligible
- RV's, including all types of trailers, boats, etc. and non-registered or non-operative vehicles cannot occupy any of the parking spaces at the residence
- All applications are subject to an on-site inspection to verify that all parking spaces are being utilized
- Glenwood Townhomes, Tiburon, and San Dimas Canyon Apartment residents require on-site manager approval before submitting application (see back of Application)
- **All outstanding citations on all vehicles listed on application must be cleared prior to approval**

I certify under penalty of perjury that the following is true to the best of my ability and understanding

1. No vehicle may be left parked on the street in the same location for more than 72 consecutive hours
2. All garage and driveway space is being used for parking before issuance of a permit.
3. If parking space becomes available at my address at a later date, I must use it
4. If I change my address or sell/trade this vehicle, this permit becomes void
5. If the permit is granted, the vehicle shall be parked within 200 feet of my address

Date: \_\_\_\_\_ Signature of Vehicle Owner: \_\_\_\_\_

**Glenwood Townhomes, San Dimas Canyon Apts., Tiburon Townhomes approvals:**

For *Tiburon* contact: Richard Allen (626) 222-5236, John Newburg (714)-366-1050, Rosie Bonilla (626) 627-5757  
For *San Dimas Canyon Apts.* contact: Daniel Spradley (909) 599-5586  
For *Glenwood Townhomes* contact: Doug McCaulley 909 592-1562

\_\_\_\_\_  
Homeowner Association/Property Manager Address  
Number of vehicles: \_\_\_\_\_ Number of parking spaces available: \_\_\_\_\_  
\_\_\_\_\_  
Date Signature of HOA Representative/Property Manager

**FOR OFFICE USE ONLY: (Investigating Officer)**

Garage designated for (No. of cars): \_\_\_\_\_ Percentage used for cars: \_\_\_\_\_  
Other use of garage: \_\_\_\_\_  
Driveway width: \_\_\_\_\_ length: \_\_\_\_\_  
Parking space for (No. of cars): \_\_\_\_\_  
Any other place on property where cars can reasonably park?  
Yes \_\_\_\_\_ No \_\_\_\_\_ Paved \_\_\_\_\_ Unpaved \_\_\_\_\_  
If so, indicate: \_\_\_\_\_

Recommended for Approval: Yes \_\_\_\_\_ No \_\_\_\_\_

If denial, indicate reason:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_ Investigating Officer: \_\_\_\_\_

For Office Use Only: Amount \$75.00/\$60.00/\$45.00/\$37.50/\$22.50 Receipt # \_\_\_\_\_  
By \_\_\_\_\_  
Permit # \_\_\_\_\_ Date Issued \_\_\_\_\_